



## Environmental Management Department (EMD)

# STUDENT INTERN IMMEDIATE OPENINGS

### JOB REQUIREMENTS

The **Environmental Compliance Division** of EMD is looking for students that are working towards a degree in a science major such as Environmental Studies/Science, Biology, Geology, Public Health, or a related field. Appointment to this class is restricted to students enrolled full-time in an accredited technical school, junior college, or four-year university. Incumbent curriculum must lead to a program certificate, Associate's, Bachelor's, or advanced degree.

Must be able to work **20-24 hours a week**.

### JOB DESCRIPTION

Incumbent will work under close supervision in the **Hazardous Materials Business Plan (HMBP) Program** and occasionally with special projects.

Duties include, but are not limited to:

- Assisting in the collection and review of HMBP information submitted through the California Environmental Protection Agency's statewide database known as the **California Environmental Reporting System (CERS)**.
- Answering phone calls and emails to assist business owners/operators in completing their annual HMP submissions through CERS and with **return to compliance**.
- Reviewing and redacting confidential information from various Environmental Compliance documents for **public records requests**.

Student intern positions are temporary and may continue for up to three years after initial start date or up to one year after graduating.

### PAY & BENEFITS

#### BENEFITS

3.1 hours of vacation for every 80 hours worked

3.75% matching Deferred Compensation

24 hours paid sick leave per calendar year

#### STARTING HOURLY RATES

Sophomore \$13.88

Junior \$14.57

Senior \$15.30

### TO APPLY

Send resume and cover letter to  
[EMDinfo@saccounty.net](mailto:EMDinfo@saccounty.net)  
by **August 31, 2018**.

## ABOUT EMD

Sacramento County Environmental Management Department protects public health and the environment by ensuring compliance with environmental regulations, and providing residents and businesses with education, training, inspection, and enforcement. Some programs within EMD include: Hazardous Materials/Waste, Incident Response, Abandoned Wells, Underground Storage Tanks, Business Recycling, and Site Assessment and Mitigation.

